



# Tukhe'ti



December 6, 2024

## SANTA CLARA


POST OFFICE BOX 580  
(505) 753-7330  
(505) 753-5375 Fax



## INDIAN PUEBLO

ESPANOLA, NEW MEXICO  
87532  
OFFICE OF GOVERNOR

### MEMORANDUM

TO: Santa Clara Pueblo  
FROM: J. Michael Chavarria, Governor   
DATE: November 25, 2024  
SUBJECT: Distribution of Hams (**Please Note: One (1) per Household**)

Hams will be distributed to **Santa Clara Pueblo Members (Tribal ID Required)** in the Tribal Council Room located in the Tribal Administration Building on the following dates and times:

Saturday, December 14, 2024	9:00 a.m. to 4:00 p.m.
Sunday, December 15, 2024	9:00 a.m. to 4:00 p.m.

**Only one (1) ham per household will be given. If you have other members of your family over the age of 18 living within your household you will only receive one (1) ham. This also includes unmarried individuals who reside in the same home.**

Ham distribution is on a first come first serve basis. You will not be allowed to pick-up a ham for any other households. All Tribal Members will be required to come in-person to the distribution to pick-up their ham.

If you have any questions, please feel free to contact the Governor's Office at (505) 753-7330.

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# INDIAN PUEBLO

ESPANOLA, NEW MEXICO  
87532  
OFFICE OF GOVERNOR

## MEMORANDUM

TO: Santa Clara Pueblo

FROM: J. Michael Chavarria, Governor 

DATE: November 27, 2024

SUBJECT: Youth Gift Distribution

Youth gifts will be distributed to **Santa Clara Pueblo Tribal Member Youth (Tribal ID Required)** ages 0 -17 years of age, in the Tribal Council Room located in the Tribal Administration Building on the following dates and times:

Saturday, December 14, 2024	9:00 a.m. to 4:00 p.m.
Sunday, December 15, 2024	9:00 a.m. to 4:00 p.m.

Youth must be present to pick-up a gift, no exceptions. If you have any questions, please feel free to contact the Governor's Office at (505) 753-7330.

**2025**

**Honoring Kha P'o Owinge Veterans**



The [2025 Honoring Our Veterans Calendar](#) is printed and will be distributed **one per residence on December 14th and 15th, 9:00—4:00 in the Tribal Council Room.**

Thank you to all the Veterans and family of Veterans who contributed photos to include in the calendar. Special thank you to James Ebelacker for many of the background photos taken during his military service.

Also, thank you to Governor Chavarria, Tribal Council and Tribal Administrator for appropriating the funding for the calendar and Veterans Day Events. Also, much appreciation for Walter Dasheno's leadership in meetings and planning of events, Jolene Nelson for designing the calendar, Heather Dasheno for designing the dinner invitations and Heather and Tenika Dasheno for volunteering their assistance during the dinner. Also, thank you to the departments who provided support including the Library, Senior Center, Adult Care, Custodians, Self-Governance and Procurement. All worked together to show respect and acknowledge our Veterans.

**The calendar is in gratitude to the Veterans of Santa Clara Pueblo.**

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# INDIAN PUEBLO

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87532  
OFFICE OF GOVERNOR

To: Pueblo of Santa Clara Residents, Village Area Residence

From: Governor J. Michael Chavarria *J. Michael Chavarria*

Date: December 3, 2024

Re: **Notice of a ROAD CLOSURE/DETOUR- Village Sewer Improvements**

This notice is to inform you of an upcoming road closure on Cloud Road. See map below. The contractor will be installing new sewer lines in the roadway, starting Monday December 9<sup>th</sup>. Homes will still have access. A detour has been established for all traffic (Closure in red, detour in yellow). This will take multiple weeks and will happen in sections. Please follow all traffic control signs and as always watch your speed. If you have any questions, you may contact the Special Projects Office at 505-692-6309.



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# INDIAN PUEBLO

ESPANOLA, NEW MEXICO  
87532  
OFFICE OF GOVERNOR

TO: Santa Clara Livestock Owners

FROM: Donald Suazo, Tribal Sheriff 

DATE: December 3, 2024

SUBJECT: Livestock in Residential Areas

All livestock owners are being asked to look after their livestock. It has been brought to my attention that there are many cattle roaming in residential areas of the Pueblo. They are causing damages to yards, fences, eating shrubs and trees, as well causing other damage to property.

Per the Santa Clara Criminal and Civil Code Title XVII- Land and Livestock Management:

Section 98.2 Livestock Trespass: “ Any person who allows their livestock of any species to trespass or stray on agricultural or residential lands of the Pueblo of Santa Clara shall be guilty of a violation and upon conviction thereof shall be assessed a penalty and any damages to property, and upon subsequent violations, shall be assess a penalty plus cost, and may be ordered to pay damages to property and shall be subject to such orders as the Adjudication Officer or Court may direct.”

If you have questions, please contact the Tribal Sheriff at (505) 927-0085.



## SANTA CLARA PUEBLO OFFICE OF ENVIRONMENTAL AFFAIRS DECEMBER 2024

### STAFF INTRODUCTIONS TO THE COMMUNITY:

Hello Santa Clara Pueblo Community Members. Wishing you all a Safe and Healthy Holiday Season! My name is **Ernestine Naranjo**, I am currently working as the DEPO Database GIS/GPS Manager for the Office of Environmental Affairs Office. My current job duties and responsibilities are to create maps using the Global Positioning System (GPS) for use in identifying new and old sampling sites and locations throughout the reservation boundaries. I also work the Santa Clara Pueblo – Environmental Office Database System, entering and editing data using the EnviroData program. This includes lab reports, graphs and tables that we receive from sampling. I also assist the field technicians to prepare sampling reports and show maps of the various sampling locations and preparation of sampling events that include bottle and cooler orders, label making and preparing Chain of Custody (COCs).

Hello, my name is **Kevin Tafoya**, I am the Santa Clara Pueblo Air Technician for the Office of Environmental Affairs. I currently have 8 meteorological weather stations on the reservation. There are sensors on the weather stations that record the wind speed, wind direction, barometric pressure, humidity, temperature, and rain fall. The reason for these stations is to collect data on how the wind travels through the main canyon area coming from Los Alamos. **We ask that you do not bother the stations or shoot at the sensors because they are expensive to replace.**

The AIRNET station is a 3ft x 3ft white metal housing that consists of a control panel with a timer, polypropylene filter canister holder, silica gel tube container and a vacuum pump. The filter is used to sample particulate matter that is less than 2.5 microns, smaller than the width of a human hair, particles that are small enough get deep into the lungs. I also conduct the soil sampling during our quarterly sample runs. These sites are in the canyon and pueblo areas. Right now we have located a new soil sampling site that is in the Pueblo and Espanola areas of the reservation. The reason for these new sites is to find out if there is any of these radionuclides closer to the village area.

CONTINUED NEXT PAGE

**Rose M. Suazo** - Budget Analyst/Contract Specialist. Greetings, I hope this article finds everyone doing well. As the Budget Analyst/Contract Specialist, I perform several duties for our program, such as overseeing various grants from funding agencies such as EPA, LANL, Self-Governance and Tribal funding. It is my responsibility to assist the Director with proposal preparation and ensure proper forms are submitted to apply for these grants. When funding is received, I monitor all grants during the grant period, prepare budgets, process all paperwork, such as purchase requests, travel, time, RFP process for contracts, inventory and ensure the office is functioning properly. Our office is open to assist you, if you should have any questions, please call us at [505-692-6270](tel:505-692-6270) or stop by. I hope you all have a blessed Holiday Season.

Hello, my name is **Jake Naranjo**. I am the Field Technician for the Santa Clara Pueblo Office of Environmental Affairs. My job duties include working on surface water sampling and monthly Parameters, working on the Underground Storage Tank (USTs) concerns for the Pueblo owned gas stations, Illegal dumping concerns, as well as any other environmental issues that may arise.

If you have any questions or concerns involving any environmental concerns for the Santa Clara Pueblo, please feel free to contact myself at the Environment Department and I will help you out the best I can. May you all have a Happy Holiday season and Prosperous 2025!

Greeting to you all, this is **Robert Gutierrez** Water Quality Coordinator giving you a brief summary as to what our program has been doing this past year, every month I with Robert H. and Jake go out to the Santa Clara Creek, Rio Grande River, Santa Cruz River and the Wetlands behind the Santa Clara Casino. We collect flow readings and field parameter data. These readings are recorded in a logbook and stored in a database. These readings give us an idea of the water quality at these sites. We sample these water bodies every quarter to make sure that all our surface waters are safe to be used for cultural, agricultural and wildlife.

Also, throughout the year we go out to the North Railroad Avenue Plume Superfund site where we meet with the State of New Mexico Environment Department and assist in. Water techs do their annual ground water sampling in ground water monitoring wells located on the reservation, these water samples are taken annually to make sure that the contamination from (NRAP) are not flowing into the ground water on to the reservation. You all have a Merry Christmas and a Happy New Year!

My name is **Robert Honawa**, I'm the Grandson of Robert and Dorothy Jenkins. I grew up in Arizona but have lived here in Khapo since I was in the 6th grade. I'm the Surface and Ground Water technician for the DEPO side of our Environmental office. I monitor the Rio Grande, Santa Clara Creek and several wells for changes in the water's composition. When I'm not sampling my water sites, I am assisting my coworkers with their work; from grabbing water samples for in-depth testing for EPA to running Air Filter samples to Fedex for testing, there is usually something to be done. With that said I hope you all have a wonderful Christmas and a happy new year.

Hello Santa Clara Pueblo. I am **Dino Chavarria**, the director of the Office of Environmental Affairs. It is my privilege to work with this staff each day, managing grants to protect the environment of the Pueblo. They do the most work, so they get the most space in this newsletter. Merry Christmas to all.



Un bi Agin'di Thaeki,

On behalf of the Rights Protection Department,

Danny Naranjo, Land and Cultural Resources Technician

Jude Chavarria, Water Rights Coordinator

Isaac Gutierrez, Cultural & Water Field Lead

Greetings Khap'o, the Rights Protection Office is pleased to update the community on previous, current, and future projects happening within the department. The Rights Protection Office has completed multiple ethnographic studies, and field visits to ancestral sites within Northwestern New Mexico and Southwestern Colorado as part of the Navajo-Gallup Water Supply Project (NGWSP). The department is currently in the final phase of the Navajo-Gallup Water Supply Project (NGWSP), and is preparing to review and submit a final report to the Bureau of Reclamation. Santa Clara Pueblo staff and community members partaking in these field visits enforce protection measures and provide further recommendations to federal agencies, and other entities to ensure our ancestral areas are properly protected for future generations.

In November 2024, the Rights Protection Office successfully conducted a youth outreach initiative with the sixth-grade class of the Khap'o Community School. During this endeavor, students, staff, teachers, and elders visited prehistoric ancestral sites at San Cristobal Pueblo near Eldorado, New Mexico. Students withstood wintertime temperatures and viewed prehistoric artifacts, petroglyphs, ancestral trails and structures preserved over time. Teachers, staff, and elders provided oral history and traditional knowledge of the sites that were encountered, and focused on the importance and impact of introducing our youth to their ancestral origins. The Rights Protection office anticipates to make these field visits an annual occurrence to implement to our youth which is critical for Santa Clara Pueblo's future survival.

Our staff would also like to extend good health and success to the Santa Clara Pueblo and community as we wind down the year.

We will continue to work with all departments in the Tribal Administration and other Agencies in the realm of Cultural Resource, Preservation and Protection, along with our Water Rights negotiations in the Abbott Water Rights Case and Management on the entire reservation of Santa Clara Pueblo. The Office of Rights Protection may be contacted at (505) 753-7326 ext. 6285.



**Above: Students,  
Teachers, Staff at  
San Cristobal  
Pueblo, Near  
Eldorado, New  
Mexico**



**Right: Rights  
Protection staff and  
SCP Cultural  
Committee members  
at Chimney Rock,  
Colorado**



# SPECIAL PROJECTS & SAFETY OF DAMS



## PROGRAM OVERVIEW

Special Projects & Safety of Dams consist of three full time staff who oversees and manages all capital projects for the Pueblo. Our office includes several programs and serves a multitude of projects. The department also includes four full time staff who are certified and licensed in the Heavy Equipment and Roads Program which maintain all tribal roadways within the tribal boundary to ensure the safety of drivers. These additional duties include vegetation control, road grading, pavement patching, street sweeping and snow plowing. Our office also manages and operates the Canyon and River Irrigation Systems ensuring water is available for tribal members during planting season. In addition, the Safety of Dams Program manages the Flood Early Warning System which our office is capable to provide real time notifications to warn the tribe of potential floods or increase in run-off problems. This system is monitored 24 hours a day and maintained twice a year. Our office is located within the Tribal Administration building and provides an open policy for anyone who requires information, please see staff and contact information below.

## CURRENT & COMPLETED PROJECTS

- Valles Caldera Contracts
- I.H.S Scattered Homes Connections
- Guachupangue Water and Wastewater
- 4 Corners Water & Wastewater
- NTIA Fiber to Homes
- Southern Village Sewer Expansion
- Annual Irrigation Maintenance
- Tribal Administration Complex Design
- Tribal Compound Design
- Cultural Heritage Center
- Wellness Center
- Adult Day Care Center Upgrades
- Annual Senior Furnace and Chimney Cleaning
- Emergency Radio Communication Upgrades (*completed*)

## OUR STAFF

- Daniel Tafoya** (*Director*)
- Paul Torres** (*Assistant Director*)
- Vida Baca** (*Budget Analyst*)
- Joey Gutierrez** (*Field Supervisor*)
- Anthony Baca** (*Roads Technician*)
- Joshua Povijua** (*Roads Technician*)
- David Ortiz** (*Roads Technician*)



## CONTACT

Feel free to contact us @ 505-692-6309 if you have any questions or want to learn more about any projects listed above.





# SANTA CLARA PUEBLO FORESTRY



## Mission Statement

“Our Mission is to develop and maintain a sustainable ecosystem while protecting conserving the Natural, and Cultural Resources, above all protecting human life”. While respecting the traditional values of Santa Clara Pueblo People and surrounding communities. Provide a safe, professional, and productive working environment. Assert a dependable respected successful forestry program to be relied upon by neighboring departments, and all respected agencies.

~Santa Clara Pueblo Forestry Staff~

Our department remains committed to performing restoration activities in the Canyon and are now able to focus efforts more on the Santa Clara Creek. We continue to plant wetland species to enhance springs and encourage species diversity that promotes habitat creation. New plans are being developed that will consider the day use, access, and fishing opportunities for Santa Clara Pueblo citizens. We will be reaching out in the next year to gauge interest in specific opportunities and to prioritise recreational and cultural values within these projects. We are looking to increase community involvement in these projects so that any successes and the sense of ownership belongs to everyone, not just our crews and contractors performing the work.

As conditions continue to improve along the creek with the gradual reestablishment of plants, trees and grasses, there are still many safety aspects to consider. A plan is being developed for allowing people back in the Canyon due, to the many hazards. We are working with students and schools to continue with restoration efforts on tribal lands. Future plans also include the development of a greenhouse for revegetation purposes. Please keep an eye on upcoming newsletters for opportunities to participate in creek and forest restoration on both tribal and US Forest Service Lands.

Santa Clara Pueblo Forestry wishes everyone a Happy and Safe Holiday Season.

~Kuunda~



4<sup>th</sup> Pond Pre-fire

## Forestry Department Functions and Staff

The Pueblo of Santa Clara Forestry Department performs a variety of functions. This includes hazardous fuels reduction (HFR), Reforestation, Invasive Species Management, Riparian & Creek restoration, Prescribed fire (Rx), woodlot operations, logging, and a variety other project designed to promote forest health and resilience.

Our department is comprised of the Director - Daniel Denipah, Forest Development & Restoration Manager - Vacant, GIS Coordinator - Ivan Shije and Garrett Altmann (PT), Reserved Treaty Rights Land Manager - Phillip Silva, and Office Manager - Sandra Padilla.

Santa Clara Pueblo Forestry field staff include Project Level Manager Phillip Tafoya, Crew boss & crew - Michael Browning, Tanyon Tosa, Jayden Mitchell and Myron Naranjo.

Heavy Equipment staff; Tim Baca, and Kenneth Tafoya.

# SANTA CLARA PUEBLO GAMING COMMISSION

104B South Riverside Drive • PO Box 2688 Española, NM 87532 | Phone 505.747.4306 • Fax 505.747.4371

## SCPGC COMMISSIONERS

Jonathon Tafoya, Chairperson  
Leon Tafoya, Vice Chair  
Carly Jo Chavarria, Secretary  
Loretta Chavarria, Commissioner  
Lucas Willow, Commissioner  
Brenda C. Baca, Commissioner

## SCPGC STAFF

Myron Salvador, Executive Director  
Melissa Abeyta, Internal Auditor  
Richard Garcia, Senior Gaming Inspector  
Monica Rabitoy, Lead Gaming Inspector  
Victor Lovato, Gaming Inspector  
Gaming Inspector – Vacant (1)

## MISSION STATEMENT

With respect to Santa Clara Pueblo tribal leadership, the Santa Clara Pueblo Gaming Commission is committed to protecting the assets of the tribe by ensuring the integrity of gaming in accordance with all laws, regulations, and agreements. We assure the health and safety of all persons within our influence by enjoying safe gaming within Santa Clara Pueblo lands.

## INTRODUCTION

The Santa Clara Pueblo Gaming Commission (SCPGC) was established by the Santa Clara Pueblo Tribal Council in 1998. SCPGC is a separate and unique agency of the tribal government responsible for regulating all gaming held within the Santa Clara Lands.

The SCPGC has primary responsibility to ensure all gaming activity is conducted fairly and honestly by both the gaming operation and the player. SCPGC also assures the public trust and confidence in the credibility and integrity of gaming as the Pueblo of Santa Clara.

The SCPGC Commissioners are appointed by the Governor with the approval of Tribal Council. The SCPGC reports to the Governor and Tribal Council. The Executive Director is hired by the Commission to administer its duties and responsibilities under the Tribal Gaming Code.

The SCPGC is partitioned into departments under the supervision of the Executive Director. Each department has its own objectives and goals to ensure that the requirements of the Commission are achieved.

## PURPOSE

- To protect the assets of the Pueblo as they relate to gaming.
- To protect the internal control system – which ensures the accountability of funds, prevents theft and fraud.
- To ensure integrity – the reputation as perceived by patrons, the public, or politicians and the media.
- To protect sovereignty – to limit the presence of Federal and State regulations by maintaining compliance with applicable laws & regulations.
- To enforce health and safety – to protect the health and safety of patrons and employees.

## AUTHORITY

Tribal Gaming Code approved May 2019 is tribal law that outlines gaming responsibilities and grants SCPGC the following authority to:

- Promulgate new regulations.
- Amend existing regulations or internal controls.
- Conduct disciplinary proceedings and patron disputes and appeals.
- Approve, suspend or revoke gaming licenses.

## Gaming Regulations

- Establishes application procedures and licensing eligibility.
- Establishes method of operation for the gaming establishment.
- Emergency Preparedness and Health & Safety.

## Tribal Internal Controls Standards (TICS)

- Established to be as stringent to the 25 CFR 542 Minimum Internal Controls Standards (MICS).
- Ensure the financial records of the casino are accurate and reliable.
- To ensure compliance with the 2015 Tribal/State Gaming Compact standards for operational conduct of gaming activities on Santa Clara Lands.

## DEPARTMENTS

### Licensing

- Responsible for administration of and issuance of gaming license.
- Conducts background investigations for all potential employees and vendors
- Recommends eligibility of potential licensees

### Compliance

- Ensures internal controls are complied with during daily operations
- Ensures all gaming equipment meet the requirements of the SCPGC regulations
- Investigates illegal or suspicious activity to insure gaming protection and protection of tribal assets

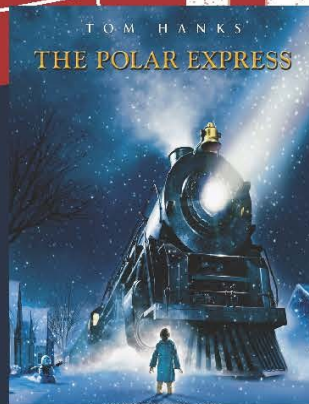
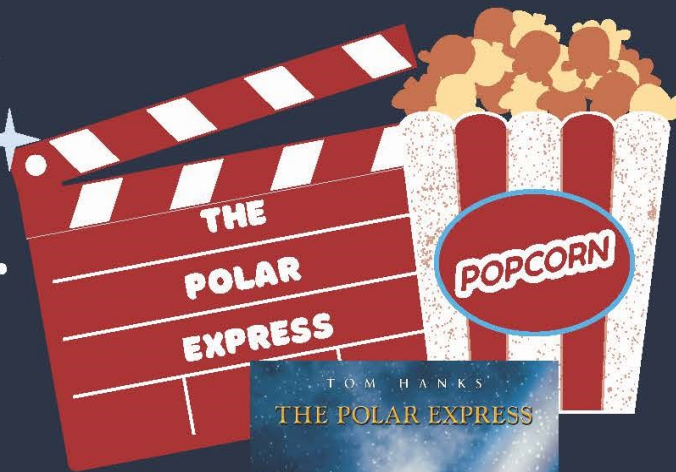
### Internal Audit

- Responsible for performing internal audits in accordance with the NIGC MICS Checklist.

ENIPC BHS & Healing Hearts

presents

# MOVIE NIGHT



DEC 18, 2024 | 6:00PM

ENIPC BHS TRAINING ROOM  
OHKAY OWINGEH, NM

FOR MORE INFO PLEASE CALL  
(505) 692-0090 (505) 927-7185

# Christmas Activities 24

## MONDAY DEC 23<sup>rd</sup>



**Create your own:**

- ★ **Cookie Decorating Contest**
- ★ **House Decorating Contest**
- ★ **Wreath Decorating Contest**

**Deadline to enter will be on Monday December 23, 2024 at 11:00 am. Winners will be contacted that afternoon.**

**Events open to ALL  
SCP Community Residents!**

For more info please call at 505-753-6170 or visit our website at [www.scphousing.org](http://www.scphousing.org)

Entry forms are available during office hours 8am to 4:30pm or may be downloaded from our website: [www.scphousing.org](http://www.scphousing.org)

# DECEMBER 2024

# SANTA CLARA PUEBLO SENIOR CENTER MENU

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	2 CHICKEN FRIED CHICKEN SANDWICH CHIPS	3 BEEF STROGANOFF PEAS DESSERT	4 CHICKEN RICE W/ CARROTS & CELERY CRACKERS DESSERT	5 HAMBURGERS W/ CHEESE, L. T. O. CHIPS DESSERT	6 BISCUT GRAVY W/ SAUSAGE FRUIT	7 
	9 TUNA SANDWICH CHIPS	10 <b>CLOSED</b> SENIOR BRUNCH AT S.F.I.S. 10 AM - 12:30 PM	11 BOLOGNA SANDWICH W/ CHEESE, LETTUCE CHIPS DESSERT	12 BEANS W/ SALTED PORK TORTILLA GREEN CHILI DESSERT	13 COOK'S CHOICE	14
15	16 BAKED COD GREEN BEANS TARTAR SAUCE	17 CHICKEN POSOLE W/ RED CHILI CRACKERS DESSERT	18 <b>SENIOR CHRISTMAS PARTY</b> @ SANTA CLARAN CASINO	19 SLICED HAM YAMS VEGETABLE DINNER ROLL DESSERT	20 COOK'S CHOICE	21
22	23 GREEN CHILI PORK STEW W/ POTATO TORTILLA COOKIES	24 <b>CLOSED</b> <b>CHRISTMAS EVE</b>	25 <b>CLOSED</b> 	26 GRILLED CHEESE TOMATO SOUP CRACKERS	27 TAMALES HOMINY	28
29	30 COOK'S CHOICE	31 <b>CLOSED</b> <i>New Year's Eve</i> 				

PLEASE CALL IF YOU ARE NOT GOING TO BE HOME FOR LUNCH DELIVERY BEFORE 9:00 A.M. @ 505-692-6244.

CONTINUE TO PUT OUT YOUR BAGS FOR FOOD DELIVERY.

MENU SUBJECT TO CHANGE. HAVE A SAFE AND WONDERFUL MONTH, THANK YOU!

## Shop Safely This Holiday Season:

### Protect Your Devices & Accounts Against Scammers

Take these steps before making any online purchases to help protect your devices, personal and financial information, and accounts

#### [Update Software](#)

Software updates protect you against known threats—but only if you install them. Update software on all devices you're using for online shopping. Better yet, **enable automatic software to make things easier.**

#### [Use Strong Passwords](#)

**Strong passwords are long (at least 16 characters), random and unique for each account.** At minimum, strengthen passwords for financial accounts and email. Always change the default password on new tech items you've purchased.

#### [Use a Password Manager](#)

A password manager can generate, save and fill in strong passwords for you. **Search a trusted source for “password managers” like Consumer Reports**, which offers a selection of highly rated password managers. Set one up today!

#### [Turn on MFA](#)

Multifactor authentication (MFA) is a second step to prove your identity when logging in, **like using your fingerprint or entering a code sent to you.** It keeps your accounts safer than a password alone. Turn it on for every account that offers it.

### Recognize Phishing Attempts

Almost everyone receives exciting emails from retailers about special holiday offers, and with the hustle and bustle of holiday season, your busy schedule can cause you to want to move fast and check off items on your to-do list.

However, phishing messages are even more frequent during the holiday shopping season! And scammers are getting better and better at their schemes.

Your best bet to avoid getting fooled is to purchase items directly from the websites of trusted vendors and stay alert by knowing what to look for. Be cautious of fake ads on social media platforms.

We've got you covered with a few tips below to avoid the phish hook.



## Beware of phishing messages

Most of us receive emails or texts from retailers about holiday sales. **Cyber criminals will often send phishing messages**—designed to look like they're from retailers—that have malicious links or that ask you for personal or financial information.

### Don't click links or download attachments

Don't click links or download attachments in messages you aren't expecting. **If you're unsure if a message is legitimate, don't call any number in the message.** Use a search engine to look up the company's website and contact information.

### Be wary of requests for information

Scammers may attempt to trick you into giving them information through text or email. **Legitimate businesses won't ask for sensitive info** in this way. Common scams include asking you to verify your delivery address or confirm your purchase or account.

### Report scams

If you receive a suspicious email that you think may be a phishing scam, **report it**. Then, **delete the message**. Don't reply or click on any attachment or link, including any "unsubscribe" link. Just delete.

## Purchase with Confidence

If you're going to make that purchase, know what sensitive details you're sharing. Before providing personal or financial information, check the website's privacy policy. Make sure you understand how your information will be stored and used.

### Check for encryption

Your info should be encrypted as it's transmitted to the merchant's server. Look in your **browser's location bar to make sure the website address begins with "https"** instead of just "http". Also, ensure the **padlock icon is locked**.

## Choose reputable vendors

Malicious websites may appear very professional. **Always verify a business before entering any information.** The [Better Business Bureau](#) allows you to search if a business is accredited. Research customer reviews or complaints.

### Consider using credit, not debit

**Laws limit your liability for fraudulent credit card charges**, but you may not have the same level of protection for your debit cards. Unauthorized charges could leave you with insufficient funds to pay other bills.

### Check your accounts frequently

You'll likely make more purchases over the holiday season, so **check your credit card and bank accounts frequently**. Notify the financial institution immediately if you see any unauthorized charges.



## National Park Service Job Announcements

### **VALL (Valles Caldera National Preserve)**

#### [GS-05 Biological Science Technician \(Plants\)](#)

Closes 12/10/2024 or when 470 applications have been received

### **BAND (Bandelier National Monument)**

#### [WG-05 Maintenance Worker \(Trails\)](#)

Closes 12/10/2024 or when 125 applications have been received

#### [WG-07 Masonry Worker](#)

Closes 12/13/2024 or when 250 applications have been received

#### [GS-07 Archeological Technician](#)

Closes 12/06/2024 or when 300 applications have been received

### **Mesa Verde National Park, Yucca House National Monument, Chaco Culture National Historical Park, Aztec Ruins National Monument, Petrified Forest National Park**

#### **Seasonal Masonry Worker WG-7 (Cultural Resources Operation, working on Ancestral Pueblo sites)**

[USAJOBS - Job Announcement](#)

#### **Maintenance Worker, WG-7**

[USAJOBS - Job Announcement](#)

#### **Seasonal Biological Tech, GS-5**

[USAJOBS - Job Announcement](#)

#### **Seasonal Custodial Worker, WG-4 (Motor Vehicle Operator)**

[USAJOBS - Job Announcement](#)



**Slots**

- Service Specialist\*\*
- Slot Tech\*\*
- Shift Supervisor\*\*
- Slot Tech Supervisor\*\*

**Player Services**

- Main Banker/ Representative\*\*
- Supervisor\*\*
- Non-Gaming Main Banker\*
- Player Services Representative\*\*
- Player Services Supervisor\*\*

**Food & Beverage**

- Host/Hostess\*
- Server\*
- Bartender/Server\*
- Grab & Go Attendant\*
- Busser\*

**Marketing**

- Marketing Coordinator\*\*

**Count Team**

- Team Member\*\*

**Hotel**

- Guest Service Agent\*

**Golf**

No Current Openings

**Executive**

- CFO\*\*
- **Compliance**
- Internal Auditor\*\*
- **IT -On Site**

- System Administrator\*\*
- Network Administrator\*\*
- Support Supervisor\*\*
- Generalist\*\*
- Tier I Tech Support\*\*

**Finance**

- Revenue auditor\*\*
- Inventory Specialist\*
- Staff Accountant\*\*

**Economic Development**

- Economic Development Manager\*\*

**Surveillance**

- Surveillance Agent I\*\*
- Surveillance Agent II/Tech\*\*

**HR**

- HR Specialist\*\*

**Security**

- Officer Level I\*\*
- Officer Level II\*\*
- Shift Supervisor\*\*

**Maintenance**

- Facilities Maintenance Engineer\*
- HVAC Tech

**Construction**

- Superintendent\*
- Field Technician\*
- Project Manager\*
- Estimator\*
- Project Engineer\*

**EVS (Housekeeping)**

- Casino Supervisor\*
- Casino Graveyard Associate\*
- Hotel Associate\*
- Casino Associate\*

**Retail**

Retail Associate\*



**Fat Burger**

No Current Openings

**16+\***

**18+\***

**21+\***

**Gaming License Required\***

To apply, please visit our career listings at [www.santaclaran.com/careers](http://www.santaclaran.com/careers) or visit the Human Resources Office. For more information, you may contact.



HUMAN RESOURCES DEPARTMENT  
SANTA CLARA PUEBLO TRIBAL ADMINISTRATION  
578 Kee Street, Espanola, New Mexico 87532  
Phone: (505) 692-6280 Fax: (505) 747-2748

## **EMPLOYMENT OPPORTUNITIES**

Updated: 12/03/2024

### **Adult Day Care**

(1) Caregiver

### **Behavioral Health**

(1) Behavioral Health Clinician

### **CHR**

(1) Community Health Planner  
(1) Administrative Assistant

### **Department of Youth & Learning**

(1) Recreation Specialist  
(1) College Intern-Temporary

### **Environmental**

(1) DOE LAPP Coordinator

### **Forestry**

(1) Administrative Assistant  
(1) Forest Development Tech Intern  
(1) Forestry Technicians  
(1) Heavy Equipment Supervisor  
(1) RTRL Crew Lead

### **Head Start**

(1) Head Start Director  
(1) Head Start Teacher  
(1) Head Cook

### **Human Resources**

(1) HR Generalist

### **Law Enforcement**

(1) Police Officer-Certified

- (1) Conservation Officer-Non-certified-“Preference will be given to qualified male candidates who are members of a recognized tribe”.
- (2) Conservation Officers-Certified-“Preference will be given to qualified male candidates who are members of a recognized tribe”.

### **Rights Protection**

(1) Director  
(1) Budget Analyst

### **Sanitation**

(1) Waste Collector  
(1) Plumber  
(1) Laborer-Part-time  
(1) Maintenance Specialist

### **Self-Governance**

(1) Farm Tractor Operator

### **Social Services**

(2) Tribal Social Caseworker

### **Transportation**

(1) Transportation Planner  
(1) Budget Analyst

### **Tribal Administrators**

(1) Office Manager

### **Tribal Courts**

(1) Court Monitor  
(1) Traffic Court Clerk/Tribal Court Clerk

### **Vital Statistics**

(1) Program Assistant

### **Position Requirements:**

- Must be able to successfully pass a Background Check
- Must not have any DUI's/DWI's convictions within the last five years from any Tribal, State or Federal Court
- Must have a valid New Mexico Driver's License and be insurable through the Tribe's insurance carrier

### **PREFERENCE**

*Tribal member/Native American preference shall apply to all positions at the Santa Clara Pueblo Tribal Administration  
Santa Clara Pueblo Tribal Administration is a drug/alcohol free workplace*

**All applicants must meet the minimum required qualifications for the position.**

**All positions are open until filled**

For a copy of the position descriptions, or more information please contact the Santa Clara Tribal Administration's Human Resources Department email: [jobs@santaclarapueblo.org](mailto:jobs@santaclarapueblo.org)

or call (505) 692-6280

**ALL APPLICATIONS MUST BE COMPLETED THOROUGHLY AND SUBMITTED TO THE HUMAN RESOURCES OFFICE**

**All positions are open until filled**