



Tukhe'ti



January 31, 2025

DYL and Santa Clara Library Present

Kids WORKSHOP

Acting for Elementary Kids

Getting Started and Having Fun

Acting is equal parts fun and hard work. And it's never too early to have fun. Let NOTA's group of actors and producers show your 3rd to 6th grade kids how to get started acting.

WHO: Kids aged 8–11 (3rd to 6th grade)

WHERE: Santa Clara Library

WHEN: Tuesday FEB 4th, 11th, 18th and 25th
starting @ 3:00PM



Register with Nicole Swentzell (nsswentzell@santaclarapueblo.org)
Deputy Director of DYL

produced by **N.O.T.A.**
natives of the apocalypse 





**NOTICE
OF
TRANSFER OF
ASSIGNMENT
OF REAL PROPERTY**

1-27-25

Notice is hereby given, that within 30 days from the date indicated an assignment of the following described land shall be finalized and acted upon by the Santa Clara Tribal Council. Any person having any interest or wishes to dispute the foregoing assignment may file his/her dispute with the Tribal Realty Office – in writing and within the 30 day period, from the date indicated above.

PARCELS TO BE ASSIGNED:

LOT/PC #: Block 14 Lots 5 & 6

LOCATION: Eastside Housing Sub-Division

Assigned To: Late Catherine Amy Singer

Being Assigned To: Amanda L Singer



Land Transfer from the Late Catherine Amy Singer to Amanda L. Singer

**Location: East Housing Sub-Division
Block 14 Lots 5 & 6
Section 10, T.20N., R.8E.**



*Created by: Santa Clara Pueblo Realty Office
January, 2025
ArcGIS Pro, ESRI, SCP, NM*

Maxar, Microsoft

Santa Clara Pueblo Police Department

Animal Control Officer

Matthew McKale is newly hired as of January 21st. He is an enrolled member of Santa Clara Pueblo and a graduate of Santa Fe Indian School in 2010.

Matthew previously worked in the Santa Clara Pueblo Tribal Forestry Department and the Santa Clara Pueblo Housing Authority Office.

Welcome Animal Control Officer
Matthew McKale!




JURY TRIALS ARE COMING TO SANTA CLARA

The Santa Clara Pueblo Tribal Code provides individuals charged with crimes that carry the possibility of imprisonment with the right to a trial by jury. The first jury trial in the history of Santa Clara is scheduled for the end of February.

The Tribal Code provides that the Court may summon up to 20 prospective jurors for each jury trial. Juries in criminal cases will consist of six people seated by the Chief Judge.

Jurors are selected at random from enrolled adult members of the Pueblo. Jurors will receive a payment of \$15 per hour for each hour of service, plus mileage to the Courthouse.

A summons for jury duty will be mailed to potential jurors from the Tribal Court. Please reach out to Court Administrator Gail Yepa if you have any questions at (505) 753-0411.



Veteran's Meeting

February 11th at 5:00 pm

Santa Clara Library

Please join us to discuss the NM Indian Affairs Department grant provided for the use of supporting for our Veterans.

The broad categories identified in the grant include financial reimbursement of Veterans participation in Veterans Conferences, Meetings and Trainings. Hosting of a VA and New Mexico Department of Veterans Services Outreach at Santa Clara to assist with filing for benefits, signing up with VA Healthcare , new ID's, etc. The Native American Training Institute, NATI, Veterans Symposium held at Isleta Casino is also a possibility. As well as other wellness retreats and activities. Also, the possibility of a plaque has been discussed which would include the names of all of Santa Clara Veterans listed on the back of the calendar with room for additions.

Your input is important to help determine the best use for this grant funding. All funding must be spent by June 30th.

Upcoming Events for your consideration:

- February 7; 9 am–12 pm, Indian Day at the Legislature
- February 12; 9am–12pm, Suicide Prevention Day at the Legislature
- February 19; 9am–12pm, Military/Veterans Day at the Legislature
- February 14-21, Home Base Caring for Native Veterans & Families, Arizona
- April 9, Bataan Ceremony in Santa Fe
- April 24 & 25, Honor Guard Training, Las Cruces
- April -June, National Veterans PTSD Wellness & Healing Center, Angel Fire
- May 3, NM Dept of Veterans Services & Tribal Conference, Albuquerque
- June 13 & 14, Native American Training Institute, Veterans Symposium, Isleta
- June 14, NM Dept of Veterans Services Women Veterans Conference, Albuquerque





TAX TIME!

Date: February 5th to March 28

Where: SCP Housing Authority—Learning Center

**Please call our office at 505-753-6170 to
set up an appointment**

BY APPOINTMENTS ONLY!

⇒ **Only Santa Clara Pueblo Community Residents**

⇒ All documents will be scanned and sent directly to Tax Preparers.

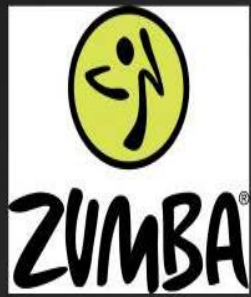
⇒ **ALL PREPARERS ARE IRS CERTIFIED**

FREE PREPARATION IF REQUIREMENTS ARE MET:

Family's Annual Income is **\$57,000** or less or if you are age **65** or older.

REQUIRED DOCUMENTS!

- Identification:
 - Must have photo ID (Driver License, State Issued ID, Passport, Military ID, Tribal ID)
 - Social Security Number
 - Or Individual Tax Identification number (ITIN) for yourself, your spouse, your dependents, or anyone else on your return
- Income Forms: All W-2 forms, 1099 forms (Miscellaneous income, Interest, Dividends, etc.)
- Proof of Healthcare: Form 1095-A or exception number from the healthcare marketplace
- Expense forms:
 - All 1098 Forms (Mortgage and Tuition statements)
 - Child or dependent care expenses
 - Property Tax payments
- Prior year tax returns (if you have it)
- Bank Routing and account number (if you qualify for a refund and want a direct deposit)



FAMILY WELLNESS

Family Fit & Wellness Challenge Community Event

First Class: Feb. 6, 2025

Every Thursday Evening

Santa Clara Pueblo Gym Floor

6pm -7pm

**5 week
family fitness
challenge**

*have
fun
get fit
together*



JOIN US!

Hosted by:
Santa Clara Pueblo Social Services Program
in collaboration with Behavioral Health and
Department of Youth & Learning



All proceeds will benefit the
Fiesta del Valle de Española

Valentine's Day

BINGO

Friday, February 7th

6:00pm-9:00pm

Doors open @ 5:30

\$25 - 14 Games

All age event

Prizes- Food- Raffle



American Legion Hall

314 Hunter Street, Española

The Department of Youth and Learning PRESENTS...

Afterschool Programs!



KIDS SEWING STUDIO

- A two week program for 8 students only
- Grades 4th- 6th
- Learn the basics of using a sewing machine
- Learn to sew aprons, bags, etc.
- Tues-Thurs from 3-4:30pm at DYL Rec

STARTS FEB 18 TH AND ENDS FEB 27 TH



KIWICO SCIENCE PROJECTS

- A weekly program for 10 students (3 weeks)
- Grades 3rd-6th
- Learn and play with hands on projects
- Tues-Thurs from 3-4:30pm at DYL Rec

STARTS FEB 11 TH AND ENDS FEB 27 TH



starts soon

INDIGENOUS ACTING 101

- A four week program for 10 students only
- Grades 3rd-6th
- Learn about acting and how to make it a career
- Learn about auditioning for casting calls
- Every Tuesday from 3-4:30pm at SCP Library

STARTS FEB 4TH AND ENDS FEB 25TH



TO SIGN UP...

Email Nicole at
nsswentzell@santaclarapueblo.org
or text at 505.927.0011



LIKE AND FOLLOW US ON FACEBOOK:
SCP DEPARTMENT OF YOUTH AND LEARNING



The Santa Clara Pueblo Behavioral Health Department is pleased to announce a time change for group participation



**We are offering an informative
Alcohol and Drug Education group**

**A safe place for you to seek out and maintain
reinforcement of your positive changes
in the process of recovery**

**Starting February 5, 2025
Every Wednesday at 6:00PM**

**SCP Behavioral Health Department Training Room
Questions? Please contact: Dolores Rivera, Case Manager
505-692-6315 Ext. 1347**

See you there





DYL PRESENTS THE 2025

Sweet Heart

5K/1 MILE



RUN/WALK



FEBRUARY 15th



SIGN-UP STARTS

@9:00AM

EVENT STARTS @

10:00AM

LOCATION:

SANTA CLARA

PUEBLO TRIBAL

ADMIN PARKING LOT



FOR INFO CONTACT DYL @ 505-
692-6240



SOUTHWEST COLLEGE TOUR

March 24th - 28th, 2025



The Department of Youth and Learning is sponsoring a weeklong college tour for Santa Clara Students grades 9th-12th only.

The purpose of this trip is give students the opportunity to visit schools and get them excited about higher education.

If interested, please submit a letter of interest by February 15th, 2025. While this is offered at no cost to the student, we will only accept 20 students for this trip.

TO SIGN UP

- Please submit a letter of interest explaining what you hope to gain from this tour as well as your goals in higher education.
- Submit letter to Nicole Swentzell, Deputy Director at DYL at nsswentzell@santaclarapueblo.org.
- Please note that the student will be missing a week of school.

TENTATIVE ITINERARY

DAY ONE

- Travel to Fort Lewis College
- Tour Campus
- Check into hotel and dinner

DAY TWO

- Travel to Northern Arizona University
- Tour NAU then travel to Tempe
- Check into hotel and dinner

DAY THREE

- Tour ASU then travel to Tucson
- Tour University of Arizona
- Check into hotel and dinner

DAY FOUR

- Travel to Las Cruces
- Tour NMSU
- Check in to hotel and dinner

DAY FIVE

- Travel to Albuquerque
- Tour of University of New Mexico
- Return to Santa Clara Pueblo

The Dept. of Youth and Learning wants to take 5 Santa Clara students who are interested in attending this unique program.

SERVE THE EARTH AND YOUR COMMUNITY.
BECOME A CONSERVATION LEADER.

NYCALC
Native Youth Community Adaptation and Leadership Congress

JUNE 21-JUNE 26, 2025



WHAT IS NYCALC?

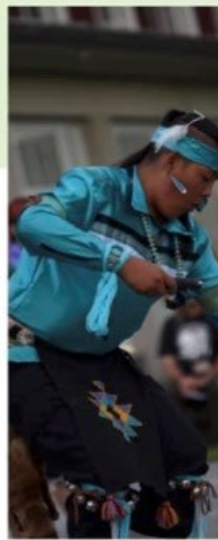
NYCALC works to build student confidence in their cultural identity as they learn about Indigenous traditions and climate concerns across the United States and territories. This week-long Congress engages students as they develop conservation leadership skills and build on their knowledge and abilities to build climate resiliency in their communities.



WHO CAN APPLY?

Groups of 3 to 5 Indigenous rising high-school seniors*, accompanied by one mentor, from federally recognized tribes in the United States and territories.

**Sophomores and Juniors will be considered on a case-by-case basis*



APPLICATIONS OPEN

DECEMBER 1, 2024-
FEBRUARY 28, 2025

WHERE IS NYCALC?

National Conservation Training Center, Shepherdstown, West Virginia

Travel, lodging, and meals provided.



Visit us at <http://nycalc.org/> for more information and to apply!

If you are interested please email Nicole Swentzell, Deputy Director at DYLA as soon as possible at nsswentzell@santaclarapueblo.org



Santa Clara Pueblo Housing Authority

201 Road Runner Road, Espanola NM 87532-1313
Phone: (505)-753-6170 eFax: (505) 257-3715
info@scphousing.org – www.scphousing.org

JOB ANNOUNCEMENT

Position title: Administrative Assistant
Salary Range: DOE
Reports To: Supervisor of Operations
FLSA Status: Non-Exempt
Classification: Full Time
Deadline: Until Filled

APPLICATIONS ARE AVAILABLE ON SCPHA WEBSITE OR REQUESTED VIA EMAIL

Summary & Scope of Position:

The Administrative Assistant will provide administrative and clerical support to the Santa Clara Pueblo Housing Authority (SCPHA). The Administrative Assistant must be Customer Service oriented and have the ability to plan and organize a heavy clerical workload within acceptable timeframes. The Admin Assistant must be capable of using good judgment, tact and diplomacy.

Primary Responsibilities:

(Full description will be provided at time of interview)

Requirements and Qualifications:

- Associate Degree in Management, minimum High School Diploma
- 3-5 years of experience in a clerical environment dealing with the direct public
- Once completed the training period, must be able to work with limited supervision and be task oriented
- Must be proficient entirely in Microsoft Office Software and in the use of all modern office equipment (E-fax, mailing machine, copier, and computers, etc.)
- Must establish and maintain a positive working relationship with clients and visitors
- Time management skills and demonstrated ability to prioritize and multi-task activities
- Must be sensitive to the American Indian traditions, customs and socioeconomic conditions
- Preferred Santa Clara Pueblo enrolled or Affiliate
- Must possess a valid New Mexico Driver's License and be insurable
- Must be able to successfully pass a pre-employment drug test and background check

IN ACCORDANCE WITH TITLE VII 1964 CIVIL RIGHTS ACT, SECTION 701(b) and 703(I), PREFERENCE IN FILLING ALL VACANCIES WILL BE GIVEN TO QUALIFIED NATIVE AMERICAN CANDIDATES



HUMAN RESOURCES DEPARTMENT
SANTA CLARA PUEBLO TRIBAL ADMINISTRATION
578 Kee Street, Espanola, New Mexico 87532
Phone: (505) 692-6280 Fax: (505) 747-2748

CONTRACT EMPLOYMENT

OPPORTUNITIES

Special Projects

- (1) Lead Irrigation Worker
\$18.00 per hour
- (5) Irrigation Laborers
\$17.00 per hour

Positions not to exceed 6 weeks (240 hours)

CLOSING DATE: Open until filled

ALL APPLICATIONS MUST BE COMPLETED THOROUGHLY AND SUBMITTED TO THE SPECIAL PROJECTS OFFICE.

SHOULD YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT THE SPECIAL PROJECTS OFFICE AT (505) 692-6309.

ENIPC, INC.
BEHAVIORAL HEALTH SERVICES
Under new Executive Management and Program Management!
FULL-TIME

Therapists starting at \$35-\$40 DOE
Clinical Supervisors starting at \$41+ DOE

Positions available at our Albuquerque, Santa Fe, Ohkay Owingeh and Residential Program offices!

BENEFITS:

- ◆ 15-20 Case Load (per week)
- ◆ Licensure reimbursement
- ◆ CEU allowance
- ◆ Student Loan Repayment (If qualified)
- ◆ Employer Match 401K (up to 4%)
- ◆ Paid Time Off (5.53 accrual per 80 hours worked)
- ◆ Medical, Dental, Vision and Life Insurance Premiums are PAID!



REQUIRED EDUCATION AND LICENSURE:

- ◆ **Therapist:** Master's Degree or PhD in Counseling, Psychology, or Social Work and hold a New Mexico State license as an LMHC, LMSW, LPCC, LMFT, LMHC, LCSW or higher.
- ◆ **Clinical Supervisor:** Master's Degree in Social Work, Psychology, Counseling, or related field. Seven years counseling experience. Two years management or supervisory capacity preferred. Current Unrestricted, Independent License in the State of New Mexico as one for the following: LCSW, LISW, LPC, LPCC, LMFT, PhD, PsyD.



Submit resumes/applications to Krystal Martinez, HR Director,
kmartinez@enipc.org

enipc.org

(505) 747-1593

327 Eagle Drive, Ohkay Owingeh, NM 87566



Slots

- Service Specialist**
- Slot Tech**
- Shift Supervisor**
- Slot Tech Supervisor**
- Slot Tech Mgr.**
- Slot Systems Administrator**
- Slot Supervisor**

Player Services

- Main Banker**
- Non-Gaming Main Banker*
- Player Services Representative**
- Player Services Supervisor**

Food & Beverage

- Host/Hostess*
- Server*
- Bartender/Server*
- Grab & Go Attendant*
- Busser*
- Line Cook

Marketing

- Marketing Coordinator**

Count Team

- Team Member**

Hotel

- Guest Service Agent*

Golf

No Current Openings

Executive

- CFO**

Compliance

- Internal Auditor**

IT -On Site

- Network Administrator**
- Generalist**
- Tier I Tech Support**

Finance

- Revenue auditor**
- Staff Accountant**

Economic Development

- Economic Development Manager **

Surveillance

- Surveillance Agent I**
- Surveillance Agent II/Tech**

HR

- HR Specialist**

Security

- Security Officer Level I**
- Security Officer Level II**

Maintenance

- Facilities Maintenance Engineer*
- HVAC Tech

Construction

- Superintendent*
- Field Technician*
- Project Manager*
- Estimator*
- Project Engineer*

EVS (Housekeeping)

- Casino Graveyard Associate*
- Hotel Associate*
- Casino Associate*

Retail

Retail Associate*



Fat Burger

No Current Openings

16+*

18+*

21+*

Gaming License Required*

To apply, please visit our career listings at www.santaclaran.com/careers or visit the Human Resources Office. For more information, you may contact.



HUMAN RESOURCES DEPARTMENT
SANTA CLARA PUEBLO TRIBAL ADMINISTRATION
578 Kee Street, Espanola, New Mexico 87532
Phone: (505) 692-6280 Fax: (505) 747-2748

EMPLOYMENT OPPORTUNITIES

Updated: 1/28/2025

Adult Day Care

(1) Caregiver

Behavioral Health

(1) Behavioral Health Clinician

CHR

(1) Community Health Planner
(1) Administrative Assistant

Department of Youth & Learning

(1) Recreation Specialist
(3) College Interns-Temporary
(8) High School Interns-Temporary

Environmental

(1) DOE LAPP Coordinator

Forestry

(1) Administrative Assistant
(1) Forest Development Tech Intern
(1) Forestry Technicians
(1) Heavy Equipment Supervisor
(1) RTRL Crew Lead

Head Start

(1) Head Start Director
(1) Family Services/ERSEA Coordinator
(1) Head Start Teacher
(1) Head Cook

Human Resources

(1) HR Generalist

Law Enforcement

(1) Police Officer-Certified
(2) Conservation Officers-Certified-"Preference will be given to qualified male candidates who are members of a recognized tribe".

Rights Protection

(1) Director
(1) Budget Analyst

Sanitation

(1) Waste Collector
(1) Plumber
(1) Laborer-Part-time
(1) Maintenance Specialist

Self-Governance

(1) Farm Tractor Operator

Social Services

(2) Tribal Social Caseworker

Tribal Administrators

(1) Office Manager

Tribal Courts

(1) Court Monitor
(1) Traffic Court Clerk/Tribal Court Clerk

Vital Statistics

(1) Program Assistant

Position Requirements:

- Must be able to successfully pass a Background Check
- Must not have any DUI's/DWI's convictions within the last five years from any Tribal, State or Federal Court
- Must have a valid New Mexico Driver's License and be insurable through the Tribe's insurance carrier

PREFERENCE

*Tribal member/Native American preference shall apply to all positions at the Santa Clara Pueblo Tribal Administration
Santa Clara Pueblo Tribal Administration is a drug/alcohol free workplace*

All applicants must meet the minimum required qualifications for the position.

All positions are open until filled

For a copy of the position descriptions, or more information please contact the Santa Clara Tribal Administration's Human Resources Department email: jobs@santaclarapueblo.org

or call (505) 692-6280

ALL APPLICATIONS MUST BE COMPLETED THOROUGHLY AND SUBMITTED TO THE HUMAN RESOURCES OFFICE