



# Tukhe'ti



February 14, 2025

## HAPPY VALENTINE'S DAY!

Who is your favorite person to spend Valentine's Day with?  
"Diane"-Daniel T.

What's your favorite break up song?  
"Love Hurts by Nazareth"-Lt. Gov.

Who was the last person who told you "I love you?"  
"My mom"-Cayden

Which celebrity would you most like to be your Valentine?  
"Jessica Simpson or Nicki Minaj"-Melvin

What is a relationship dealbreaker?  
"No communication"-Gail

What is your favorite song about love?  
"All My Life" by Linda Ronstadt -Janice

Name one thing that's more fun to do single, than as a couple.  
"Fishing"-Lucas

What do you wish people knew or understood about being single?  
"You don't have to be in a relationship to be happy."  
-Anonymous

Have you ever faked getting engaged at a restaurant to score a free dessert?  
Would you?  
"I have" -Jeremy

Would you rather have a romantic dinner in or enjoy a night out on the town?  
"Both!"-Mario

If you were to design a Pueblo People dating site, what would it be like? It'd be called: RezCouples.Com and have questions like: What's your clan? Can you bake or chop wood? How many kids do you have?" -Jessica

Would you rather get dumped on Valentine's Day or have to spend Valentine's Day with someone you hate?  
"with someone you hate-maybe then try to start a friendship"  
-Yolanda

If you won an all-expenses paid couple vacation package, where would it be and what would be included?  
"To Rome with accommodations in a villa with meals prepared by a great chef."  
-Virginia

What do you think is the most important quality in a partner?  
"Support" -Vida

What's your favorite chocolate?  
"White chocolate" -Phil

Would you ever consider an arranged marriage?  
"No"-Paul

What's your favorite flower?  
"Lillies or Orchids"  
- Desiree

If you had a time machine, what romantic warning would you give your younger self?  
"Give your self time to grow"  
-Officer Trujillo

What is one thing you want in a relationship?  
"Trust and honesty" -Anonymous

Would you rather go salsa dancing or two-stepping?  
"Two-stepping"-Angela

What's your favorite romantic comedy?  
"Love Hard"-Jessie

Have you ever had or ever been a secret admirer?  
"Yes"-Daniel D.

What is the most romantic thing someone has ever done for you?  
"Took me for a drive" -Mel

What is the worst Valentine's Day you ever had?  
"Losing a friend"  
-Tara

What is your favorite love song to dance to together?  
"La Chona by Los Tucanes de Tijuana"-Josue

What is your go-to Valentine's Day sweet treat?  
"Chocolate covered strawberries"  
-Brooklyn

If you were a box of chocolates, which chocolate would you be?  
"The World's Finest Chocolate"-Heather

What is the best Valentine's Day you ever had?  
"In elementary when classmates put cards in your box."  
-Isaac



American Indian Day At The Legislature

February 7, 2025



Governor Naranjo opened American Indian Day at the Legislature by providing an invocation to a packed crowd. The Santa Clara Adult Care Program also attended. A major topic of the morning was Tribal Self-Determination.







Governor Lujan-Grisham confirmed her commitment to tribes of New Mexico.



# SANTA CLARA

POST OFFICE BOX 580  
(505) 753-7330  
(505) 753-5375 Fax



# INDIAN PUEBLO

ESPANOLA, NEW MEXICO  
87532  
OFFICE OF GOVERNOR

**TO:** All Community Members  
**FROM:** James Naranjo, Governor  
**DATE:** February 4, 2025  
**RE:** Announcement – Santa Clara Pueblo Gaming Commission Board

The Santa Clara Pueblo Tribal Council is currently seeking interested individuals for the Santa Clara Pueblo Gaming Commission (SCPGC) Board. There are currently two (2) vacant positions. Appointment to the SCPGC Board is contingent on passing a thorough background investigation and gaming licensure by the Santa Clara Pueblo Gaming Commission.

Interested parties should submit their letters of intent and resume with three references to the Governor’s Office no later than noon on Friday, February 28, 2025.

## SANTA CLARA

POST OFFICE BOX 580  
(505) 753-7330  
(505) 753-5375 Fax



## INDIAN PUEBLO

ESPANOLA, NEW MEXICO  
87532  
OFFICE OF GOVERNOR

Date: February 5, 2025

To: Pueblo Community

02/05/25 | 5:27 PM MST

From: James A. Naranjo, Governor *GJN*

### Re: NOTICE OF PROJECT AND TRUCK TRAFFIC AT TRANSFER STATION AREA

There will be an increase in traffic on the road to and from the Transfer Station by heavy equipment and transfer trucks contracted to conduct a cleanup project. Pueblo community, please be alert and aware of the traffic and drive slowly when in the area to dispose of trash.

Do not enter the area behind the transfer station. This is to increase safety of both the community and workers.

The Transfer Station will remain open Wednesday to Sunday  
9 AM – 5 PM.

Thank you for your cooperation.





# TAX TIME!

**Date: February 5th to March 28**

**Where: SCP Housing Authority—Learning Center**

**Please call our office at 505-753-6170 to  
set up an appointment**

## **BY APPOINTMENTS ONLY!**

- ⇒ **Only Santa Clara Pueblo Community Residents**
- ⇒ All documents will be scanned and sent directly to Tax Preparers.
- ⇒ All PREPARERS ARE IRS CERTIFIED

## **FREE PREPARATION IF REQUIREMENTS ARE MET:**

Family's Annual Income is **\$57,000** or less or if you are age **65** or older.

## **REQUIRED DOCUMENTS!**

- Identification:
  - Must have photo ID (Driver License, State Issued ID, Passport, Military ID, Tribal ID)
  - Social Security Number
  - Or Individual Tax Identification number (ITIN) for yourself, your spouse, your dependents, or anyone else on your return
- Income Forms: All W-2 forms, 1099 forms (Miscellaneous income, Interest, Dividends, etc.)
- Proof of Healthcare: Form 1095-A or exception number from the healthcare marketplace
- Expense forms:
  - All 1098 Forms (Mortgage and Tuition statements)
  - Child or dependent care expenses
  - Property Tax payments
- Prior year tax returns (if you have it)
- Bank Routing and account number (if you qualify for a refund and want a direct deposit)





HUMAN RESOURCES DEPARTMENT  
SANTA CLARA PUEBLO TRIBAL ADMINISTRATION  
578 Kee Street, Española, New Mexico 87532  
Phone: (505) 692-6280 Fax: (505) 747-2748

The Santa Clara Pueblo Tribal Administration Human Resources Department's role is to identify and respond to employment needs for the community that are in line with the Tribe's mission statement. The Human Resources Department strives to provide a positive and diverse work environment applicable to tribal, federal and state laws. The Human Resources Department provides the following services: recruitment, employee development, employee relations, benefits, classification and compensation. The Human Resources Team is a dedicated group that provides quality customer service with integrity, respect and confidentiality to all community members and staff.

**Let's meet the Team:**

**Janice M. Baca, Human Resources Director- [jbaca@santaclarapueblo.org](mailto:jbaca@santaclarapueblo.org)**

With over 30 plus years of governmental experience the Human Resources Director is responsible for the development, implementation and maintenance of a fair, equitable, and comprehensive Human Resources Program. This includes promoting quality, high morale and the best possible work environment for employees. The Human Resources Director always maintains confidentiality while planning and administering Human Resources activities including, but not limited to employment, compensation, employee relations, benefits, training and development.

**The Human Resources Manager position is currently vacant and will be advertised in the Santa Clara Pueblo Community Newsletter and on the Santa Clara Pueblo website.**

**Heather Dasheno, Human Resources Senior Generalist-[hjdasheno@santaclarapueblo.org](mailto:hjdasheno@santaclarapueblo.org)**

With over 24 plus years of governmental experience the Senior Generalist is responsible but not limited to: internal/external recruiting/advertising of vacant positions to include interview, background initiation, driving record verification, new employee process and orientation, non-selected correspondence to applicants, processing of any changes for current employee's employment to include resignations, terminations and exit interviews; prepares and maintains a variety of correspondence which may include public notices, announcements, communication materials and/or other related information for assigned departments; prepare/process purchase requisitions; and general filing and greet and assist employees and constituents.

**The Human Resources Generalist position is currently vacant and is being advertised.**

All SCPTA Vacancies are announced in the Santa Clara Pueblo Community Newsletter and on the Santa Clara Pueblo webpage at [www.santaclarapueblo.org](http://www.santaclarapueblo.org). You may also email [jobs@santaclarapueblo.org](mailto:jobs@santaclarapueblo.org) to request for an employment application or to request information on a vacant position.

Thank you.





Officer Abeyta-Ayala being sworn-in by Tribal Sheriff Donald Suazo



**Congratulations Officer Abeyta-Ayala**

Officer Manuel Abeyta-Ayala graduated from the Federal Law Enforcement Training Center, FLETC, in Artesia on January 28, 2025, after completing 16 weeks of training in the academy.

Officer Abeyta-Ayala started with the Santa Clara Police Department in April 2024 as an Animal Control Officer and applied for the uncertified police officer position in August 2024.





# *Kuu'dah'woh'ha!*

*Thank you!*

The family of PFC Andrew Atencio world like to thank you for your support, time, and hard-earned contribution over the past 6 months in efforts for us to travel to see our son, brother, and nephew complete his trainings from the U.S. Army.

During this past 6 months he was apart of the Detla Company, 2nd Battalion, 54th Infantry Regiment at Fort Moore Georgia



## **BASIC TRAINING GRADUATION**

October 18th 2024

- Red Phase- Transformation of a civilian to a soldier, team building exercises, learning how to march, learn army values, and learning to be more disciplined.
- White Phase- Rifle marksmanship basics of how to shoot weapons and learn basic functions of weapons.
- Blue Phase- Combining all of what was learned from first two phases and using them in field exercises which is the final steps in becoming a U.S. Soldier earning his U.S Army patch.

## **ADVANCED INDIVIDUAL TRAINING GRADUATION**

January 30th- 31st 2025

- Black Phase- Introduction into infantry training. Consist of learning about explosives, new weapon systems, and tactics.
- Gold Phase- Introduction into heavy weapons, advance team exercises, and final field event earning infantry cross riffles pin and blue cord at the end.



PFC Andrew Atencio will go to his first duty station at Fort Carson in Colorado Springs. He will be stationed for 3.5 years continuing training and working with different infantry personal.

# FEBRUARY 2025

## SANTA CLARA PUEBLO SENIOR CENTER MENU

SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3 FRITO PIES W/ CHEESE, L. T. O. DESSERT	4 PORK CHOPS ROASTED POTATOES CORN DESSERT	5 HOMEMADE CHICKEN NOODLE SOUP CRACKERS DESSERT	6 <b>SUPER BOWL PARTY</b> 11AM-2PM SCP GYM FLOOR NO FOOD DELIVERY	7 SPAGHETTI GARLIC BREAD GREEN BEANS	8
9	10 BEEF STIR-FRY RICE	11 GREEN CHILI CHEESE BURGER W/ L. T. O. POTATOE SALAD DESSERT	12 OPEN FACE TURKEY SANDWICH VEGETABLE DESSERT	13 <b>VALENTINES DAY DANCE</b> 10:30AM-1:30PM @ADC NO FOOD DELIVERY	14 CHICKEN SALAD EGG ROLL FRUIT  <b>Happy Valentines Day</b>	15
16	17 <b>CLOSED</b>  <b>HAPPY Presidents Day</b>	18 SLOPPY JOE FRIES VEGETABLES DESSERT	19 GREEN CHILI CHICKEN ENCHILADAS BEANS TORTILLA DESSERT	20 MEATLOAF SCALLOPED POTATOES GREEN BEANS DINNER ROLL DESSERT	21 TUNA SALAD SANDWICH, CHIPS,	22
23	24 CRANBERRY APPLE WALNUT CHICKEN SANDWICH CHIPS	25 GARBANZO STEW RED CHILI SAUCE OVEN BREAD DESSERT	26 BRATWURST SAUERKRAUT BABY CARROTS CHIPS DESSERT	27 STRAWBERRY- BLUEBERRY SALAD W/ FETA CHEESE & PECANS DESSERT	28 SQUASH W/ GROUND BEEF CORN GREEN CHILI TORTILLA	

**PLEASE CALL IF YOU ARE NOT GOING TO BE HOME FOR LUNCH DELIVERY BEFORE 9:00 A.M. @ 505-692-6244.**

CONTINUE TO PUT OUT YOUR BAGS FOR FOOD DELIVERY.

MENU SUBJECT TO CHANGE. HAVE A SAFE AND WONDERFUL MONTH, THANK YOU!







## IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

### Failure to Correct Significant Deficiencies

The **Santa Clara Pueblo Public Water System (PWS ID 063500166)** failed to correct significant deficiencies identified during a sanitary survey within the timeline required by the Safe Drinking Water Act. This resulted in a violation of the Ground Water Rule. Even though this was not an emergency, as our customers, you have a right to know what happened and what we did to correct this situation.

#### What happened?

On December 14, 2016 EPA Region 6 Drinking Water Staff performed a detailed evaluation of the water system, called a sanitary survey. From these surveys, the EPA identified significant deficiencies with the water system's facilities, operations and management. Some of these deficiencies remained unaddressed from previous deadlines for correction.

#### What should I do?

- There is nothing you need to do at this time. You do not need to boil your water or take other actions.
- You may continue to drink the water. If a situation arises where the water is no longer safe to drink, you will be notified within 24 hours.

#### What does this mean?

This is not an emergency. If it had been, you would have been notified within 24 hours. But as our customer, you have a right to know what happened and what we are doing to correct this situation. Inadequately treated or inadequately protected water may contain disease-causing organisms. These organisms can cause symptoms such as diarrhea, nausea, cramps, and associated headaches. However, these symptoms are not only caused by organisms in drinking water, but also by other factors. If you experience any of these symptoms and they persist, you may want to seek medical advice.

#### What is being done?

*These deficiencies are being worked to correct all of them by the next couple of years. Due to lead times on parts. Once received from the vendor then we will prepare for installation*

For more information, please contact Brian Suazo at (505) 692-6246.

This notice is being sent to you by the Santa Clara Pueblo Water System (PWS ID# 63500166)

Date distributed: 1/8/2025



The Department of Youth and Learning PRESENTS...

# Afterschool Programs!



## KIDS SEWING STUDIO

- A two week program for 8 students only
- Grades 4th- 6th
- Learn the basics of using a sewing machine
- Learn to sew aprons, bags, etc.
- Tues-Thurs from 3-4:30pm at DYL Rec

STARTS FEB 18 TH AND ENDS FEB 27 TH



## KIWICO SCIENCE PROJECTS

- A weekly program for 10 students (3 weeks)
- Grades 3rd-6th
- Learn and play with hands on projects
- Tues-Thurs from 3-4:30pm at DYL Rec

STARTS FEB 11 TH AND ENDS FEB 27 TH



starts soon

## INDIGENOUS ACTING 101

- A four week program for 10 students only
- Grades 3rd-6th
- Learn about acting and how to make it a career
- Learn about auditioning for casting calls
- Every Tuesday from 3-4:30pm at SCP Library

STARTS FEB 4TH AND ENDS FEB 25TH



TO SIGN UP...

Email Nicole at  
[nsswentzell@santaclarapueblo.org](mailto:nsswentzell@santaclarapueblo.org)  
or text at 505.927.0011



LIKE AND FOLLOW US ON FACEBOOK:  
SCP DEPARTMENT OF YOUTH AND LEARNING



# SOUTHWEST COLLEGE TOUR

March 24th - 28th, 2025



The Department of Youth and Learning is sponsoring a weeklong college tour for Santa Clara Students grades 9th-12th only.

The purpose of this trip is give students the opportunity to visit schools and get them excited about higher education.

If interested, please submit a letter of interest by February 15th, 2025. While this is offered at no cost to the student, we will only accept 20 students for this trip.

## TO SIGN UP

- Please submit a letter of interest explaining what you hope to gain from this tour as well as your goals in higher education.
- Submit letter to Nicole Swentzell, Deputy Director at DYL at [nsswentzell@santaclarapueblo.org](mailto:nsswentzell@santaclarapueblo.org).
- Please note that the student will be missing a week of school.

## TENTATIVE ITINERARY

### DAY ONE

- Travel to Fort Lewis College
- Tour Campus
- Check into hotel and dinner

### DAY TWO

- Travel to Northern Arizona University
- Tour NAU then travel to Tempe
- Check into hotel and dinner

### DAY THREE

- Tour ASU then travel to Tucson
- Tour University of Arizona
- Check into hotel and dinner

### DAY FOUR

- Travel to Las Cruces
- Tour NMSU
- Check in to hotel and dinner

### DAY FIVE

- Travel to Albuquerque
- Tour of University of New Mexico
- Return to Santa Clara Pueblo





DYL PRESENTS THE 2025

# *Sweet Heart* RUN/WALK



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FEBRUARY 19th



SIGN-UP STARTS

@11:45AM

EVENT STARTS @

12:00PM- 1:00PM

**LOCATION:**

**SANTA CLARA  
PUEBLO TRIBAL  
ADMIN PARKING  
LOT**

FOR INFO CONTACT DYL @ 505-  
692-6240





**The Santa Clara Pueblo Behavioral Health Department is pleased to announce a time change for group participation**



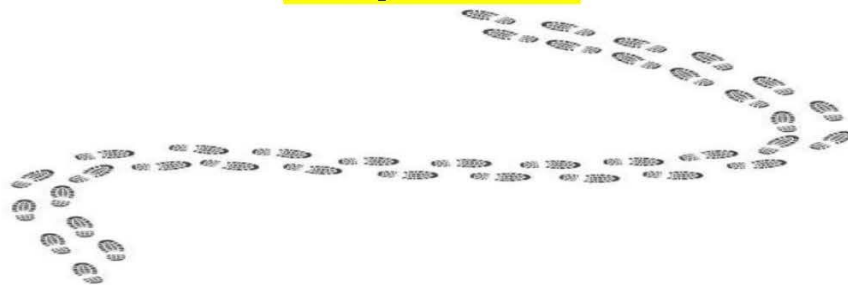
**We are offering an informative  
Alcohol and Drug Education group**

**A safe place for you to seek out and maintain  
reinforcement of your positive changes  
in the process of recovery**

**Starting February 5, 2025  
Every Wednesday at 6:00PM**

**SCP Behavioral Health Department Training Room  
Questions? Please contact: Dolores Rivera, Case Manager  
505-692-6315 Ext. 1347**

**See you there**





# SAVE THE DATE

March 29, 2025 | 9:00am - 3:00pm  
Northern New Mexico College

## 1st Annual Bridging Advocacy and Action: Preparing Culturally Responsive Educators in the Wake of Yazzie/Martinez Conference

Join us for an important conversation about the Yazzie/Martinez v. State of New Mexico case, its impact on education, and strategies for building a culturally responsive educational system. This event brings together educators, advocates, and higher education representatives to discuss key issues

**RSVP Now!**

Scan the QR code below to register for the event and secure your spot.

**Final Day to Register: Monday, March 17th**





## Santa Clara Pueblo Housing Authority

201 Road Runner Road, Espanola NM 87532-1313  
Phone: (505)-753-6170 eFax: (505) 257-3715  
[info@scphousing.org](mailto:info@scphousing.org) – [www.scphousing.org](http://www.scphousing.org)

### JOB ANNOUNCEMENT

**Position title:** Administrative Assistant  
**Salary Range:** DOE  
**Reports To:** Supervisor of Operations  
**FLSA Status:** Non-Exempt  
**Classification:** Full Time  
**Deadline:** Until Filled

### APPLICATIONS ARE AVAILABLE ON SCPHA WEBSITE OR REQUESTED VIA EMAIL

#### **Summary & Scope of Position:**

The Administrative Assistant will provide administrative and clerical support to the Santa Clara Pueblo Housing Authority (SCPHA). The Administrative Assistant must be Customer Service oriented and have the ability to plan and organize a heavy clerical workload within acceptable timeframes. The Admin Assistant must be capable of using good judgment, tact and diplomacy.

#### **Primary Responsibilities:**

**(Full description will be provided at time of interview)**

#### **Requirements and Qualifications:**

- Associate Degree in Management, minimum High School Diploma
- 3-5 years of experience in a clerical environment dealing with the direct public
- Once completed the training period, must be able to work with limited supervision and be task oriented
- Must be proficient entirely in Microsoft Office Software and in the use of all modern office equipment (E-fax, mailing machine, copier, and computers, etc.)
- Must establish and maintain a positive working relationship with clients and visitors
- Time management skills and demonstrated ability to prioritize and multi-task activities
- Must be sensitive to the American Indian traditions, customs and socioeconomic conditions
- Preferred Santa Clara Pueblo enrolled or Affiliate
- Must possess a valid New Mexico Driver's License and be insurable
- Must be able to successfully pass a pre-employment drug test and background check

**IN ACCORDANCE WITH TITLE VII 1964 CIVIL RIGHTS ACT, SECTION 701(b) and 703(I), PREFERENCE IN FILLING ALL VACANCIES WILL BE GIVEN TO QUALIFIED NATIVE AMERICAN CANDIDATES**





# HAPPY 2025 NEW YEAR



The 2025 Veterans disability compensation rates are in! Starting Jan. 1, 2025, all compensation benefit rates have increased by 2.5% to match adjustments made to Social Security benefits. This increase impacts disability benefits, clothing allowance, dependency and indemnity compensation (DIC), as well as other VA assistance programs.



HUMAN RESOURCES DEPARTMENT  
SANTA CLARA PUEBLO TRIBAL ADMINISTRATION  
578 Kee Street, Espanola, New Mexico 87532  
Phone: (505) 692-6280 Fax: (505) 747-2748

### CONTRACT EMPLOYMENT

#### OPPORTUNITIES

##### Special Projects

- (1) Lead Irrigation Worker  
\$18.00 per hour
- (5) Irrigation Laborers  
\$17.00 per hour

Positions not to exceed 6 weeks (240 hours)

**CLOSING DATE: Open until filled**

**ALL APPLICATIONS MUST BE COMPLETED THOROUGHLY AND SUBMITTED TO THE SPECIAL PROJECTS OFFICE.**

**SHOULD YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT THE SPECIAL PROJECTS OFFICE AT (505) 692-6309.**



**Slots**

- Service Specialist\*\*
- Slot Tech\*\*
- Shift Supervisor\*\*
- Slot Tech Supervisor\*\*
- Slot Tech Mgr.\*\*
- Slot Systems Administrator\*\*
- Slot Supervisor\*\*

**Player Services**

- Main Banker\*\*
- Non-Gaming Main Banker\*
- Player Services Representative\*\*
- Player Services Supervisor\*\*

**Food & Beverage**

- Host/Hostess\*
- Server\*
- Bartender/Server\*
- Grab & Go Attendant\*
- Busser\*
- Line Cook

**Marketing**

- Marketing Coordinator\*\*

**Count Team**

- Team Member\*\*

**Hotel**

- Guest Service Agent\*

**Golf**

No Current Openings

**Executive**

- CFO\*\*

**Compliance**

- Internal Auditor\*\*

**IT -On Site**

- Network Administrator\*\*
- Generalist\*\*
- Tier I Tech Support\*\*

**Finance**

- Revenue auditor\*\*
- Staff Accountant\*\*

**Economic Development**

- Economic Development Manager \*\*

**Surveillance**

- Surveillance Agent I\*\*
- Surveillance Agent II/Tech\*\*

**HR**

- HR Specialist\*\*

**Security**

- Security Officer Level I\*\*
- Security Officer Level II\*\*

**Maintenance**

- Facilities Maintenance Engineer\*
- HVAC Tech

**Construction**

- Superintendent\*
- Field Technician\*
- Project Manager\*
- Estimator\*
- Project Engineer\*

**EVS (Housekeeping)**

- Casino Graveyard Associate\*
- Hotel Associate\*
- Casino Associate\*

**Retail**

Retail Associate\*



**Fat Burger**

No Current Openings

**16+\***

**18+\***

**21+\***

**Gaming License Required\***

To apply, please visit our career listings at [www.santaclaran.com/careers](http://www.santaclaran.com/careers) or visit the Human Resources Office. For more information, you may contact.





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## **EMPLOYMENT OPPORTUNITIES**

Updated: 02/10/2025

### **Accounting**

- (1) Accounts Payable Clerk

### **Adult Day Care**

- (1) Caregiver

### **Behavioral Health**

- (1) Behavioral Health Clinician

### **CHR**

- (1) Community Health Planner
- (1) Administrative Assistant

### **Department of Youth & Learning**

- (1) Recreation Specialist
- (3) College Interns-Temporary
- (8) High School Interns-Temporary
- (1) Library Intern-Temporary

### **Environmental**

- (1) DOE LAPP Coordinator

### **Forestry**

- (1) Administrative Assistant
- (1) Forest Development Tech Intern
- (1) Forestry Technicians
- (1) Heavy Equipment Supervisor
- (1) RTRL Crew Lead

### **Head Start**

- (1) Head Start Director
- (1) Family Services/ERSEA Coordinator
- (1) Head Start Teacher
- (1) Head Cook

### **Human Resources**

- (1) HR Generalist

### **Law Enforcement**

- (1) Police Officer-Certified
- (2) Conservation Officers-Certified- "Preference will be given to qualified male candidates who are members of a recognized tribe".

### **Rights Protection**

- (1) Budget Analyst

### **Sanitation**

- (1) Waste Collector
- (1) Plumber
- (1) Laborer-Part-time
- (1) Maintenance Specialist

### **Self-Governance**

- (1) Farm Tractor Operator

### **Social Services**

- (2) Tribal Social Caseworker

### **Tribal Administrators**

- (1) Office Manager

### **Tribal Courts**

- (1) Court Monitor
- (1) Traffic Court Clerk/Tribal Court Clerk

### **Position Requirements:**

- Must be able to successfully pass a Background Check
- Must not have any DUI's/DWI's convictions within the last five years from any Tribal, State or Federal Court
- Must have a valid New Mexico Driver's License and be insurable through the Tribe's insurance carrier

### **PREFERENCE**

*Tribal member/Native American preference shall apply to all positions at the Santa Clara Pueblo Tribal Administration  
Santa Clara Pueblo Tribal Administration is a drug/alcohol free workplace*

**All applicants must meet the minimum required qualifications for the position.**

**All positions are open until filled**

For a copy of the position descriptions, or more information please contact the Santa Clara Tribal Administration's Human Resources Department email: [jobs@santaclarapueblo.org](mailto:jobs@santaclarapueblo.org)

or call (505) 692-6280

**ALL APPLICATIONS MUST BE COMPLETED THOROUGHLY AND SUBMITTED TO THE HUMAN RESOURCES OFFICE**